

What is Cost Share?

The cost of providing nutrition education in Pennsylvania is shared by the Federal government with state and local government and businesses. The non-federal funds are referred to as cost share. Cost share is the portion of expenses that are not reimbursed by the Federal Government, but are locally funded from non-federal public or private sources. Local Partners are responsible for obtaining cost share to participate in PENNSYLVANIA NUTRITION EDUCATION TRACKS.

Local projects provide 16% administrative fee to the Management Entity.

For Example...

“Project A” receives a commitment of \$10,000 for programming to be used as Cost Share.

“Project A” can draw as much as \$8,400 for additional allowable expense from the USDA.

PENNSYLVANIA NUTRITION EDUCATION TRACKS

On track with healthy eating for low income audiences

COST SHARE INFORMATION



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The Pennsylvania State University
College of Health and Human Development

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4 Basic Rules of Cost Share

1. Cost share cannot have any Federal Source – trace the funds that are received as cost share to be certain that they don't originate from a federal source. Often state funds come from a federal source.
2. Cost share cannot be used to match any other program. Pennsylvania Food Stamp dollars are an example of money used as cost share to draw federal dollars.
3. Cost share expense must be connected to Supplemental Nutrition Assistance Program Education (SNAP-Ed). In other words, cost share must be spent on allowable SNAP-Ed within the parameters of the TRACKS program.
4. Costs must be reasonable and necessary

Cost Share Sources That Work

1. Private cash donations, if the following conditions are met:
 - No endorsements of donors or products will be given in connection with the nutrition education activities.
 - No funds will revert back to donor or benefit the donor.
 - Funds are donated without restriction on use for a specific person, institution, or facility. Funds *may* be designated for nutrition education.
 - Funds are to be under the State's administrative control. All cost share for the TRACKS program is committed to the Management Entity of the TRACKS program at Penn State and is, therefore, considered to be under the State's administrative control.
2. School Districts
 - Non-federally funded teacher and administrative expense
3. Cooperative Extension Offices
4. Universities and Colleges
 - Non-federally funded Faculty and staff time
5. Area Agencies on Aging
 - Senior Services Center cost center is the only eligible cost center
6. Human Services Development Fund (HSDF)
7. County Funds
8. Mental Health Funds (MH)
 - Approximately 65% of funds are eligible
9. Probation Offices
10. Health Department (State and Local)
 - Exception: CDC, NIH, NCI, Maternal Child and Health Bureau or any other Federal source dollars
11. Community Action Agencies
 - Exception: Community Services Block Grants are 100% Federal and not an eligible match source
12. Space allocations
 - If privately owned, allowable cost share includes rent, utilities and maintenance apportioned for actual use
 - If publicly owned, allowable cost share may be calculated using the use method, the depreciation method, or the simplified method approved by FNS.
13. PA Act 143 Literacy Programs
 - Exception: Even Start funds are not eligible
14. Pre-K Counts
15. Patient fees from private insurance (Fees paid from Medicare and Medicaid funds are not eligible)